**Northwest Territories COVID-19 Exposure Control Plan TEMPLATE**

This is a COVID-19 Exposure Control Plan Template. As the pandemic progresses, territorial inspectors are checking in on workplaces to ensure that they have controls in place. Use this template to complete a COVID-19 Exposure Control Plan for your workplace.

The WSCC a has a **Workplace Risk Assessment** and a **Worker Hazard Assessment** that are to be completed. Use this template and the Risk/Hazard Assessments to create your COVID-19 Exposure Control Plan for your workplace.

Employers are NOT required to submit their plans to the WSCC, but the plan must be posted on the Health & Safety board, and available should an inspector ask to see it. To have an OHS Inspector assist with your risk assessment, please email [Covid-19@wscc.nt.ca](mailto:Covid-19@wscc.nt.ca).

***Note: This is a template only. Be sure to complete an Exposure Control Plan for your workplace. Consult your local Public Health Unit and territorial requirements when developing your COVID-19 Safety Plan.***

**Below is a link to some helpful resources for your workplace:**

<https://www.gov.nt.ca/covid-19/en/services/employers-employees>

**Company Details**

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date this document was completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Developed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Others Consulted (i.e. Safety Committee or Representative):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Revision Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **How we will eliminate or control the risk of exposure to COVID-19 at Work:**
2. **Areas where the controls are not fully effective:**
3. **Training workers will receive and how it will be provided:**
4. **The procedure to follow if a worker is, or believed they may have been exposed to COVID-19:**
5. **The investigation requirements for any occurrence of transmission of COVID-19:**
6. **How to measure and track the effectiveness of the controls for protecting workers.**
7. **How we are keeping up to date with new information and directives about COVID-19:**